

Guidelines

Please refer to the [guidelines](#) and [eligibility](#) pages for your Healthy Weight Project Grant application.

If neither of these links provides the information you need, please refer to our [Frequently Asked Questions](#) page or email us at grantground@curekids.org.nz.

A. Summary

1. Project title

Maximum 10 words

Maximum 10 words

2. Dates

| | | |
|----------------------|----------------------|----------------------|
| Start date | End date | Duration |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

B. Personnel

1. Principal investigator(s)

- Enter the principal investigator's email address in the first field and click Search. If there is no existing account for this email address you will be prompted to enter the required details.
- If you have previously entered details for an existing principal investigator these will automatically be retrieved. You will still need to populate field **a. Ethnicity**.
- Use the green button on the left to insert or append an additional principal investigator.

| | | |
|---|---|---|
| Principal investigator 1 | <input type="text"/> | <input type="button" value="Search"/> |
| a. Ethnicity | <input type="text" value="European"/> | |
| b. Research location | Where will this primary investigator carry out research? <input type="text"/> | |
| c. Present position and current employer | Leave blank if not relevant <input type="text"/> | |
| d. Planned absence | If this primary investigator intends to be absent for a period of longer than one month during the contract duration, enter the anticipated dates and state the reason. <input type="text"/> | |
| <input type="button" value="Start date"/> | <input type="button" value="End date"/> | <input type="button" value="Reason for absence"/> |
| e. Degrees and diplomas | <input type="text" value="Qualification"/> | <input type="text" value="University"/> |
| | <input type="text" value="Field"/> | <input type="text" value="Year"/> |
| f. Honours, prizes and scholarships | <input type="text" value="Item"/> | <input type="text" value="Year"/> |
| g. Relevant academic and research experience | <input type="text" value="Details"/> <input type="text" value="Year from"/> <input type="text" value="Year to"/> | |
| h. Total number of peer-reviewed publications | <input type="text" value="0"/> | |
| i. Publications from previous five years relevant to this proposal | List in reverse date order, in current year first | |
| <input type="button" value="Year"/> | <input type="button" value="Item"/> | |

2. Named investigators

Enter the email address for each named investigator and click the Search button. If the investigator is not already in the system you will be asked for further details. Remember to provide ethnicity details in the specified field.

| | | |
|-----------------------------|---------------------------------------|---------------------------------------|
| Named investigator 1 | <input type="text"/> | <input type="button" value="Search"/> |
| a. Ethnicity | <input type="text" value="European"/> | |

E. Budget

In the following three sections, use the green buttons on the left to add new rows where required.

Total budget should not exceed \$250,000. Please refer to the [budget guidelines](#) for more information.

| 1. Salaries | | Year one | | Year two | | Total | |
|---|-------------|--------------------------------------|--|---------------------------------------|--|---------------------------------------|-----|
| a. Principal investigators | Super%* | % FTE | Cost | % FTE | Cost | | |
| <input type="button" value="Add"/> | Name | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| b. Named investigators | | | | | | | |
| <input type="button" value="Add"/> | Name | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| c. Postdoctoral fellows | | | | | | | |
| <input type="button" value="Add"/> | Fellow 1 | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| d. Research or technical assistants | | | | | | | |
| <input type="button" value="Add"/> | Name | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| e. Others | | | | | | | |
| <input type="button" value="Add"/> | Name | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| f. Subcontracted investigators and staff | | | | | | | |
| <input type="button" value="Add"/> | Name | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| g. Postgraduate students | | | | | | | |
| <input type="button" value="Add"/> | Name | <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | This <input type="text" value="0"/> | Salary <input type="text" value="0"/> | \$0 |
| | | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | Other <input type="text" value="0"/> | Super+ACC <input type="text" value="\$0"/> | | |
| Total FTE for this project | | | | 0% | | 0% | |
| Total salary costs | | | | \$0 | | \$0 | \$0 |
| 2. Equipment | | | | | | | |
| <input type="button" value="Add"/> | Description | | | 0 | | 0 | \$0 |
| Total equipment costs | | | | \$0 | | \$0 | \$0 |
| 3. Working expenses | | | | | | | |
| a. Material, consumables and equipment items | | | | | | | |
| <input type="button" value="Add"/> | Description | | | 0 | | 0 | \$0 |
| b. Casual staff | | | | | | | |
| <input type="button" value="Add"/> | Description | | | 0 | | 0 | \$0 |
| c. Other general expenses | | | | | | | |
| <input type="button" value="Add"/> | Description | | | 0 | | 0 | \$0 |
| Total working expenses | | | | \$0 | | \$0 | \$0 |
| Total budget | | | | \$0 | | \$0 | \$0 |

* Super % = direct on costs

4. Justification

Provide justification for each of the costs detailed in budget sections 1 to 3 above.

5. Timeline and milestones

Briefly describe the intended research deliverables. Objectives should be clear and measurable to allow evaluation of research performance and reporting on awarded contracts.

6. Facilities available

Describe the facilities available for the proposed research.

7. Other current and pending funding support

Please disclose all other sources of funding that relate to this programme of work, and related projects, in the past 3-5 years, including applications submitted to other funders, but pending approval. This should include any third parties contributing to project costs, equipment, or staff, other than the host organisation. If applicable, describe any savings of research resources, or staff. Applicants agree that Cure Kids and A Better Start may seek clarification from the other funders if required.

8. Historical funding

Please indicate whether this proposal links to other studies previously funded by Cure Kids or A Better Start, including contract numbers.

9. Attachments

Attach questions for equipment over \$5,000, and any other required information, such as details of principal investigator FTE commitments inside this project.

F. Nominated referees

1. Enter the email address of a local or international referee that A Better Start and Cure Kids may contact to seek an opinion, then click the Search button. If the referee does not already exist within the system you will be asked to enter additional details.

| | |
|--|---------------------------------------|
| <input type="text"/> | <input type="button" value="Search"/> |
| First referee's relationship to the applicant, if any: | <input type="text"/> |

2. Enter the email address of a local or international referee that A Better Start and Cure Kids may contact to seek an opinion, then click the Search button. If the referee does not already exist within the system you will be asked to enter additional details.

| | |
|---|---------------------------------------|
| <input type="text"/> | <input type="button" value="Search"/> |
| Second referee's relationship to the applicant, if any: | <input type="text"/> |

3. Referees to contact

You may enter details of individuals or groups which are unacceptable to you as independent referees. Rows may be added as required with the green button on the left.

| | | |
|------------------------------------|-----------|---------|
| <input type="button" value="Add"/> | Name | Address |
| | Telephone | |
| | Email | |
| | Expertise | |
| | Reason | |

Select the appropriate option to indicate your agreement.

G. Ethical agreement

1. Human 2. Animal 3. Biosecurity/ERMA

4. Approvals

For each Approved option, please attach a copy of the approval.

C. Details

1. Plain English Highlights

Summarise your project for a non-medical audience. If funded, the summary will be used to describe the significance of your research to the general public and to our supporters and potential funders. Please briefly describe the importance and the magnitude of the challenge your research addresses, including current data such as how many New Zealand children are affected and how your research can make a difference. Maximum 250 words.

2. Overall aim of research

State the general goals and specific objectives of the research proposal. Include the rationale, hypothesis and aims, study populations, methods, collaborations, and pathway to impact. Please explain whether your research will primarily advance knowledge of the cause of a health challenge or understanding of a specific health area, improve care for children living with health challenges, or attempt to prevent or cure the condition. Maximum 250 words.

Please consider whether your research is most likely to advance understanding of the cause or origins of a disease (e.g. research into the genetic, cellular, or environmental aetiology of disease); to reduce the impact of disease via better care for children living with health challenges (e.g. research to improve quality of life for children by managing their individual care or strengthening the healthcare system); or to develop a cure (e.g. to prevent, detect, diagnose, or treat disease). Select from the following dropdown options.

3. Scientific excellence

Cover, where appropriate, the research question, the hypotheses you propose to test, the methodology you will use, characteristics of your study population, any statistical calculations informing your design, processes and procedures, and methods of data collection and analysis. Please ensure that your description covers the entire research project including the process you have used to develop your proposal, the underlying research, potential ethical considerations, contributions by collaborators, and how you will disseminate your results. Are research teams engaged throughout the research? Are the design and objectives appropriate, innovative, and feasible? Maximum 1200 words.

4. Impact

A Better Start and Cure Kids aim to enable research to transform the health of children and help them to achieve the best possible start in life.

- Describe the national science challenge which your study would address, the value it would add, and the impact you wish to achieve.
- How would your proposal provide practical, evidence-based solutions to make a measurable difference for children in Aotearoa NZ?
- Describe the planned pathway to impact for your results, such as to changes in policy or practice in NZ's healthcare system.
- How would you describe the stage of your research (i.e. Is it a proof-of-concept, pilot, or translational study)?
- How could the outcomes of your study improve the health, wellbeing, and success of NZ children, and even what happens?
- How do you plan to ensure the uptake of research findings by those who would benefit the most?

5. Mātauranga Māori

A Better Start and Cure Kids are committed to promoting the health and wellbeing of Māori children, through research which integrates Māori knowledge, tikanga, and partnerships. How does your proposal address issues which are significant for Māori children and whānau, and contribute to the health of Māori? How will your project incorporate, respect, and build on Mātauranga Māori? How have Māori been involved in the development of your proposal, and how will the research involve or Māori individuals, organisations, and communities as participants and researchers? Maximum 600 words.

6. Equity

A Better Start and Cure Kids are working to reduce disparities in the health of children. How will your project enable equitable outcomes for tūhono or Pasifika children, or for other key groups? Maximum 600 words.

7. Experience

Please describe the research team you have worked with to prepare this proposal, the roles they will play during the research, and other planned collaborations. Focus on the expertise, skills, and track-records of team members in the diverse areas needed to deliver impact. How will your team work with wider networks to fill gaps, including international collaborations (if appropriate)? Maximum 600 words.

8. References

List references for fields 2 to 7, including full titles.

9. Attachments

Attach any diagrams or images you believe are essential to an understanding of your research.

D. Intellectual property

1. IP potential

Does your project have IP potential?

2. Assessment status

Is this project being assessed for IP by your technology transfer office?

If you selected yes, add any relevant information. Maximum 200 words.

H. Terms and conditions

Background

This application ("Application") is subject to the terms and conditions set out below.

In the event that this Application is successful, A Better Start and Cure Kids will notify the applicant of such success as well as provide details of the value of the grant funds to be provided to the applicant ("Grant Funds"). The applicant acknowledges that upon receipt of A Better Start and Cure Kids' notification of success, and the applicant's acceptance of the offer of the Grant Funds, the applicant will be required to reconfirm acceptance of these terms and conditions.

General grant conditions

- The applicant certifies that the information provided on behalf of principal investigators named in the Application is accurate and current, and that all stated FTE contributions are correct and accurate.
- It is agreed that the Grant Funds will not be expended for any purpose other than those set out in this Application.
- The applicant must advise A Better Start and Cure Kids as soon as it is practicable and in writing if there is any change to personnel named in this Application.
- A Better Start and Cure Kids reserves the right to cease any Grant Funds payments if one or more of the principal investigators or investigators named in the Application, for any reason, cease to continue their involvement with the project.
- All requests for extensions and variation of contracts are considered on a case by case basis and must be submitted via the A Better Start and Cure Kids online grants portal no later than 30 days prior to the agreed date on which the project contemplated by the Application is to end. A Better Start and Cure Kids may in its sole discretion agree to any requested variation or extension, but is under no obligation to agree to any such variation or extension.

Cost sharing

- It is understood and agreed by the primary investigators, investigators and the Host Institution that any co-funding received for this project will be declared to A Better Start and Cure Kids.
- A Better Start and Cure Kids reserves the right to reduce the amount of the Grant Funds as A Better Start and Cure Kids considers appropriate in its sole discretion.
- A Better Start and Cure Kids may share details of this Application with other organisations or donors for potential co-funding opportunities.

Ethics

- A Better Start and Cure Kids is under no obligation to make any Grant Funds payments in connection with the project contemplated by the Application until such time as the required ethical approvals have been obtained.

Intellectual Property

- Subject to any agreement entered into separately between A Better Start and Cure Kids and the Host Institution, A Better Start and Cure Kids are entitled to an appropriate share of the proceeds arising from or rights in any intellectual property (including any discoveries and inventions) created during the research ("Intellectual Property").
- The applicant must notify A Better Start and Cure Kids of the creation of any Intellectual Property relating to the project contemplated by this Application, and must obtain the permission of A Better Start and Cure Kids before an application for a patent in relation to such Intellectual Property is made.

Publicity

- It is a condition of accepting a grant from A Better Start and Cure Kids that the successful applicant will make themselves available for publicity purposes as requested by A Better Start and Cure Kids from time to time.
- It is a condition of accepting the Grant Funds from A Better Start and Cure Kids that the successful Applicant must inform A Better Start and Cure Kids of any media, publications and speaking engagements resulting from this grant; and to present A Better Start and Cure Kids with a copy of the publication and/or presentation as to provide A Better Start and Cure Kids with the opportunity to review the publication to ensure that no potential IP is disclosed.
- As may be requested by A Better Start and Cure Kids from time to time, the applicant shall publicly acknowledge the financial support that is provided by A Better Start and Cure Kids.

Reporting

- It is a condition of accepting the Grant Funds from A Better Start and Cure Kids that the successful applicant provides A Better Start and Cure Kids with progress reports by 31 October each year of the applicant's research project and final reports no later than three months following the completion of the research project.

Indemnity

- The applicant agrees and undertakes to bear all risk and liability arising in connection with this Application and any matter contemplated thereunder, and to indemnify and hold harmless A Better Start and Cure Kids against any and all liability, actions, demands, damages, costs or fees on account of death, injury to persons or property, or any other losses resulting from or connected with any act or omission in the course of the research contemplated by the Application.

Grant payments

- Grant Funds payments will only be made to a A Better Start and Cure Kids approved Host Institution. Payments will not be made directly to any researcher or investigator.
- A Better Start and Cure Kids Grant Funds payments are made exclusive of any applicable GST and the applicant agrees to bear the cost of any GST.
- A Better Start and Cure Kids Grant Funds are not to be expended on any instructional overheads incurred in relation to the project contemplated by this Application.
- Payment of the Grant Funds will be made on a monthly and/or quarterly basis, depending on the agreement between A Better Start and Cure Kids and the Host Institution. Requests for payment by the Host Institution must be in the form of a tax invoice.
- A Better Start and Cure Kids reserves the right to request supporting documentation for any requests for payment.
- If, within 3 months of completion of the project that is the subject of this Application, the Grant Fund, or proportion thereof, that have been allocated to the applicant (but not invoiced or paid in accordance with clause ix) are unspent, the parties acknowledge that A Better Start and Cure Kids are under no obligation to pay the remainder of those Grant Funds to the applicant and these funds will instead be released back into the A Better Start and Cure Kids general funding pool.

Applicant acceptance